



Hyderabad Karnataka Development Education Trust's
ಬಸವರಾಜ ಪಾಟೀಲ ಮೆಮೋರಿಯಲ್ ಆಯುರ್ವೇದಿಕ್ ಮೆಡಿಕಲ್ ಕಾಲೇಜು
ಮತ್ತು ಆಸ್ಪತ್ರೆ ಹಾಗೂ ಸಂಶೋಧನಾ ಕೇಂದ್ರ, ಹುಮನಾಬಾದ-585330.
**BASAVARAJ PATIL MEMORIAL AYURVEDIC MEDICAL
COLLEGE, HOSPITAL & RESEARCH CENTRE**
NH-65, Near Sindhankera Cross, HUMNABAD-585330 Dist. Bidar, Karnataka.
Cell: 7975828982 - Email: 2023ayu0844@gmail.com - Website: www.bpmamch.in



(Affiliated to RGUHS Bangalore & Recognized by Govt. of Karnataka. NCISM & AYUSH New Delhi)

Ref No:

Date:

GRIEVANCE REDRESSAL CELL

1. Introduction

The Grievance Redressal Cell (GRC) of the Ayurvedic Medical College is established to maintain a harmonious educational environment by addressing grievances of students, faculty, parents, and staff in a fair, timely, and transparent manner.

2. Objectives

1. To provide a platform for lodging academic, administrative, hostel, or behavioral grievances.
2. To ensure speedy redressal through a systematic and impartial process.
3. To maintain confidentiality and uphold dignity of complainants.
4. To promote a healthy, student-friendly campus atmosphere.

3. Scope of Grievances

1. Academic issues (exams, internships, internal assessment, attendance).
2. Administrative issues (certificates, fees, documentation delays).
3. Campus facilities (hostel, library, canteen, sanitation).
4. Harassment, discrimination, or unfair treatment.
5. Any other genuine concern affecting academic or personal well-being.
6. (Note: Issues related to ragging, sexual harassment, or SC/ST grievances will be referred to their respective committees.)

4. Composition of the Grievance Redressal Cell

Chairperson : Dr Sanjeev Kumar G
Coordinator : Dr Kedarnath Hiremath
Convener : Dr Gopichand

Members:

- Dr Prasanakumari
- Dr Sinchann
- Sateeshkumar M
- Suresh Rampure



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5. Functions of the Cell

1. Receive and acknowledge grievances submitted through written format, online portal, or drop box.
2. Conduct enquiry through interaction, verification of records, and discussions.
3. Recommend corrective measures to the Principal/Management.
4. Communicate the final resolution to the complainant in writing.

6. Grievance Submission Process

Step-by-Step:

1. Student/staff submits grievance in prescribed GRC Form or through college portal/email.
2. GRC acknowledges within 3 working days.
3. Detailed enquiry conducted within 7-10 working days.
4. Resolution forwarded to Principal/Management for approval.
5. Final communication shared with complainant.

7. Meeting Frequency

- The Cell shall meet once every month, or immediately in case of urgent/grave grievances.

8. Reporting

- A quarterly report of grievances received and resolved shall be submitted to the principal and uploaded on the college website as per regulatory requirements.

9. Confidentiality

All proceedings of the GRC are strictly confidential. No personal details or sensitive information will be disclosed without consent.

10. Contact Details

- Drop Box: Admin Block (Ground Floor)
- Office Hours: 10:00 AM – 5:00 PM (Working Days)